

Rockford Public Library
Policies & Services Committee
Tuesday, May 12, 2026
Boardroom, Main Library, 215 N. Wyman St.

MINUTES

Committee Members Present: Molly Brauns, Janet Moore, Colleen O'Brien (Via Teams)
Committee Members Absent: Dennis Horton,
Staff Present: Anthony Cortez, Anne O'Keefe, Andrew Fischer, Brook Loomis, Bridget Finn

1. Vice President Brauns called the meeting to order at 12:00 p.m.
2. There were no public speakers present.
3. Vice President Brauns moved Agenda Item 4, Commercial Filming in the Library, to the top of the agenda to accommodate Trustee O'Brien's schedule. Marketing Director Bridget Finn discussed hosting commercial film crews at the Library. The coordination, filming, and monitoring of sizeable crews is detailed and time-consuming. Finn presented research on how other organizations with large public spaces work with commercial film crews and fees they charge. The committee discussed how fees for commercial filming might be implemented at RPL. No Action was taken and Trustee O'Brien excused herself from the meeting.
4. Library Statistics-Executive Director Anthony Cortez presented the reports to the committee.
5. Old Business: Trustee Janet Moore inquired into Terrace event space rental fees. Mary Pat Muzzarelli, Operations Manager for The RPL Nordlof Center and The Terrace, provided a review of the fees as approved by RPL Trustees. Discussion followed. Vice President Brauns asked for an update on the Strategic Plan. Director Cortez is collaborating with Kathi Kresol to identify the neighborhood associations within the areas of the city he would like to include in the initial information seeking meetings. Discussion followed. Vice President Brauns also asked for an update regarding the 250th Celebrations and RPL Programming.
6. New Business- None.
7. Staff Reports-Vice President Brauns spoke highly of the Staff Reports.
8. Meeting adjourned at 12:44 p.m.

Respectfully Submitted,
Mary Pat Muzzarelli