

Rockford Public Library
Policies & Services Committee
Tuesday, April 14, 2026
Boardroom, Main Library, 215 N. Wyman St.

MINUTES

Committee Members Present: Molly Brauns, Janet Moore, Jamie Getchius

Committee Members Absent: Dennis Horton, Colleen O'Brien

Staff Present: Anthony Cortez, Anne O'Keefe, Andrew Fischer, Brook Loomis

1. Vice President Brauns called the meeting to order at 12:02 p.m.
2. There were no public speakers present.
3. Executive Director Anthony Cortez introduced the library statistics to the committee. Discussion followed.
4. Approve Changes to Gift Deed Form and Policy 7.9.1 social media [action]: Vice President Brauns introduced the updated Gift and Deed form to the committee. The address was updated to 215 N. Wyman Street. Policy 7.9.1-Social Media was updated to reflect current technology. A motion to approve both changes was made by Janet Moore and seconded by Jamie Getchius. By a unanimous voice vote, the motion passed.
5. Approve Changes to Policy 3.2 Library Card Registration [action]: Executive Director Anthony Cortez introduced a Board Attorney approved copy of the policy changes. Cortez indicated that a recent exchange with a library customer caused him to revisit the policy and update the definition and benefits of a Non-Resident Property Owner Card. Also, Free Student Non-Resident cards will no longer require proof of income. Since RPS 205 qualifies all students for free lunch, documentation that they live within the RPS205 District is all that is required. Discussion followed. A motion to approve the changes to policy 7.9.1 was made by Jamie Getchius and seconded by Janet Moore. By a unanimous voice vote, the motion passed.
6. Summer Reading Challenge 2026-Vice President Brauns asked for any updates. None were given.
7. 250th Celebration-Anne O'Keefe will share a document with the committee regarding upcoming events.
8. Mobile Launch-Vice President Brauns shared her positive experience at the Mobile Launch and Director Cortez said the Mobile will be out in the community May 18.
9. RPL Foundation Report-Brook Loomis, Director of Development, shared the Foundations decision not to host a 4th of July event at Main. The RPLF Dicken's event originally meant for Stroll on State 2025 will now take place during Stroll on State 2026. AOHS graduation will take place at the Coronado this year with Senator Steve Stadelman participating.

10. Old Business- Director Cortez updated the committee on the status of RPL's ADA compliance progress. Any party that RPL has a financial relationship with must also comply. Currently, around 19 paid and 17 free e-resources may need to be removed because they are not compliant with the new standards. Discussion followed. Vice President Brauns asked that the subject be added to the Board agenda for further discussion.
11. New Business- Policies & Services Committee has had difficulty achieving a quorum for their noon meetings. Vice President Brauns would like to suggest 4pm or 4:30pm as an alternative. An email will be sent to committee members.
12. Staff Reports-Vice President Brauns spoke highly of the Staff Reports.
13. Meeting adjourned at 12:50 p.m.

Respectfully Submitted,
Mary Pat Muzzarelli