

Rockford Public Library
RPL Board of Trustees
Financial Planning & Properties Committee
Monday, April 28, 5:30 pm
Boardroom, RPL Main Branch
215 N. Wyman St

MINUTES

Members present: Henrietta Dotson-Williams, Cesar Sanchez, Paul Logli

Members absent: Jamie Getchius

Staff present: Lynn Stainbrook, Anthony Cortez, Dajana Glisic, Erin Stachowiak, Anne O'Keefe,
Bridget Finn, Brook Loomis

Others Present: Molly Brauns

Paul Logli called the meeting to order at 5:30pm.

Public Speakers: None.

1. Monthly Financial Statements: Anthony Cortez introduced the new RPL Director of Finance, Dajana Glisic, to the committee. The financial statements ending June 2025 were presented by Anthony Cortez. Discussion followed. The financial report was accepted subject to audit.
2. Approve Changes to Policy 6.4 Fundraising and Development [action]: Director Stainbrook introduced the updated policy to the committee. Attorney John Rearden made the updates. Discussion followed. A motion to approve the changes to Policy 6.4 was made by Cesar Sanchez and Seconded by Henrietta Dotson-Williams. By a unanimous voice vote, the motion passed.
3. Approve Purchase of a Second Mobile Library [action]: Brook Loomis discussed the donation of funds to secure a second mobile. The memo presented to the committee asks for approval to pass through the funds for purchase from the foundation to the library. Discussion followed. A motion from Henrietta Dotson-Williams and a second from Cesar Sanchez to approve the purchase through the pass through of funds was made to the committee. With a unanimous Roll Call Vote, the motion passed.
4. Approve Changes to Credit Card Purchasing Policy 6.7 [action]: Paul Logli pointed to one error in the document, where "CFO" was not changed to "Director of Finance." The updates to the policy were discussed. A motion to approve the changes to the policy with the correction noted by Paul Logli included was made by Cesar Sanchez and seconded by Henriette Dotson-Williams. By Voice Vote, the motion passed unanimously.
5. Old Business: None
6. New Business-None

With no further business, the meeting was adjourned at 5:55 p.m.

Next Financial Planning & Properties Committee Meeting will be held Monday, August 25, 2025, at 5:30 pm in the Boardroom, Rockford Public Library, Main Branch, 215 N. Wyman Street. Rockford, IL 61101

Respectfully,
Mary Pat Muzzarelli, Recorder