

ROCKFORD PUBLIC LIBRARY BOARD OF TRUSTEES

March 24, 2025

Boardroom, Main Library

215 N. Wyman St.

Meeting Minutes

A quorum being present President Logli called the meeting to order at 6:00 p.m.

Members present: Paul Logli, Henrietta Dotson-Williams, Dennis Horton, Brad Long, Jamie Getchius & Janet Moore (via Teams).

Members Absent: Colleen O'Brien, Molly Brauns, Cesar Sanchez

Others present: Board Attorney John Rearden

Staff present: Lynn Stainbrook, Anne O'Keefe, Anthony Cortez, Erin Stachowiak, Brook Loomis

Public Speakers

None

Minutes

Minutes of the previous meetings were presented to the Board. Hearing no objections from the Trustees, the minutes were approved.

RPL Staff Organization Recognition: President Paul Logli congratulated Staff Organization chairpersons, Katie Shaffer and Kayla Stephens on the organization's 100 years of service to the employees of Rockford Public Library. After a statement of praise and appreciation a memorial plaque was presented.

Financial Report

1. **Monthly Financial Statements:** Monthly Financial Statements: Director of Finance, Anthony Cortez presented Financial Statement to the Board for the month ending February 28, 2025. Discussion followed. The Financial Statements were accepted subject to audit.

2. **Reports**

Officer Reports:

Vice President Molly Brauns-No Report

Secretary Jamie Getchius-No Report

President Paul Logli-Reported to the Trustees he and Lynn Stainbrook had a meeting with the Executive Director Search Firm, Organizational Architects. The search resulted in 18 applicants with 3 moving forward. Discussion followed.

Committees

Financial Planning & Properties Committee-

- a. **Approve Participation in the Property Tax Rebate Program for Newly Built Residential Units [action]:** Jamie Getchius presented the item for approval. Discussion followed. By unanimous Roll Call Vote, the item was passed.
- b. **Approve Category 2 E-rate Networking Hardware RFP [action]:** Jamie Getchius presented the item for approval. Discussion followed. By unanimous Roll Call Vote, the item was passed.
- c. **Approve Technology Expenditure Plan [action]:** Jamie Getchius presented the plan for Board approval. Discussion followed. By unanimous Roll Call Vote, the item was passed.
- d. **Approve Capital Improvement Plan [action]:** Jamie Getchius presented the plan for Board approval. Discussion followed. By unanimous Voice Vote, the item was passed.

Policies and Services Committee-

- a. **Approve Changes to Policy 5.6 Code of Conduct** [Action]: Lynn Stainbrook presented the changes to the Board explaining that Library customers have been bringing in meals to share in the Children's Area. Without a policy in place specifically stating no food is allowed in the Library, the code of conduct was updated to reflect the rule. Discussion followed. By Unanimous Voice Vote, the changes to the policy were approved.
3. Staff Reports-RAILS Annual Certification for 2025, Invite to the Laconi Trustee Banquet and a report from the Executive Director were discussed.
4. Unfinished Business
Trustee Brad Long asked for an update on the Responsible Bidder Policy approved at the last Board meeting and the ordinance. Discussion followed. Cortez reminded the Board that he had requested that the Ordinance remain in place to avoid confusion since the Library was in the midst of a Bid which would have referenced the ordinance. With the bid process over and the new Board Policy established, a motion to repeal the ordinance so there is no further conflict between the Board Policy and the ordinance was made by Dennis Horton and seconded by Jamie Getchius. By unanimous Voice Vote, the motion passed.

New Business- None

President Logli asked for a motion to adjourn the meeting. A motion was made by Jamie Getchius and seconded by Dennis Horton. Meeting adjourned at 7:54 p.m.

The next regular meeting of the Board of Trustees is scheduled for Monday, April 28, 2025, at 6 p.m. in the Boardroom, Rockford Public Library Main Branch

Mary Pat Muzzarelli
Recorder