

ROCKFORD PUBLIC LIBRARY BOARD OF TRUSTEES

December 2, 2024

Boardroom, Main Library

215 N. Wyman St.

Meeting Minutes

A quorum being present President Logli called the meeting to order at 6:00 p.m.

Members present: Paul Logli, Molly Brauns, Jamie Getchius, Henrietta Dotson- Williams, Janet Moore, Colleen O'Brien, Cesar Sanchez

Members Absent: Brad Long, Dennis Horton

Others present: Board Attorney John Rearden

Staff present: Lynn Stainbrook, Anthony Cortez, Erin Stachowiak, Bridget Finn.

Public Speakers: None

Minutes

Minutes of the previous meetings were presented to the Board. Hearing no objections from the Trustees, the minutes were approved.

Financial Report

1. **Monthly Financial Statements:** Monthly Financial Statements: Anthony Cortez submitted financial statements for the month ending October 31, 2024, and reviewed them with the committee. Discussion followed. The Financial Report was accepted subject to audit.

A. Officer's Reports

Board President Paul Logli – Applauded the addition of the Holiday Decor

Vice President Molly Brauns -None

Secretary Treasurer Jamie Getchius -Informed the Trustees the RPL request for the maximum tax levy increase was approved by City Council in committee. In addition, Mr. Getchius attended Terrace Tidings and mentioned Development Director Brook Loomis and her efforts to create a great event.

At 6:13 pm President Logli asked for a motion to go into closed session under **Closed session under 5 ILCS 120/2 (c) (1)** *The appointment, employment, Compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity.*

A motion to go into closed session with Board Attorney John Rearden and Mary Pat Muzzarelli present was made by Jamie Getchius and seconded by Molly Brauns. By unanimous Roll Call Vote, the motion passed.

At 7:56 pm a motion to return to open session was made by Jamie Getchius and seconded by Colleen O'Brien. By unanimous Roll Call Vote, the motion passed, and the trustees returned to open session.

A motion was made by Jamie Getchius and Seconded by Janet Moore to hire Organizational Architects (OA) as the search firm for the new Executive Director of RPL. The Board of Trustees voted by unanimous Roll Call vote to extend an offer to Organizational Architects. This vote was made conditional on reference checks reviewed by the Trustees and a contractual agreement reviewed and approved by attorney Rearden.

B. Committees

1. Financial Planning and Properties Committee

- a. Approve 2025 Fee Schedule [action]: Jamie Getchius introduced the updated Fee Schedule to the Board. Discussion followed. By a unanimous Roll Call Vote, the 2025 Fee Schedule was approved.
- b. Approve Changes to Policy 6.4 Reserve Fund [action]: Jamie Getchius introduced the amended policy to the Board. Discussion followed. By unanimous Roll Call Vote, the policy was approved.
- c. Standards Checklist Per Capita Grant 2024 [discussion]: Jamie Getchius encouraged the Board to read the information regarding the Per Capita Grant.

2. Policies and Services Committee

- a. Approve Extending Strategic Plan [action]
- b. Reaffirm Policy 1.5 Public Meetings [action]
- c. Approve Changes to Policy 1.6 Service Locations and Hours [action]
- d. Reaffirm Policy 1.8 Freedom of Information [action]
- e. Reaffirm Policy 1.9 Volunteers [action]
- f. Reaffirm Policy 2.2 Emergency Closings [action]

Vice President Molly Brauns introduced all actions for approval to the Board. By unanimous Voice Vote, the changes to policy and reaffirmations were approved.

Staff Reports- None

Unfinished Business- None

New Business

- a. Approve Request from Security Firm to be Armed [action]: Director Stainbrook provided the Board with information regarding the State Law and firearms in government buildings. Discussion followed. A motion to grant the Security Supervisor permission to carry his weapon when on RPL premises was made by Jamie Getchius and seconded by Colleen O'Brien. By unanimous Voice Vote, the motion passed.

President Logli adjourned the meeting at 8:27 pm.

The next regular meeting of the Board of Trustees is scheduled for Monday, January 27, 2025, at 6 p.m. in the Boardroom, Rockford Public Library Main Branch

Mary Pat Muzzarelli
Recorder