

Rockford Public Library
Policies & Services Committee
Tuesday, November 19, 2024
Boardroom, Main Library, 215 N. Wyman St.

MINUTES

Committee Members Present: Molly Brauns, Dennis Horton, Paul Logli
Committee Members Absent: Janet Moore, Colleen O'Brien
Staff Present: Lynn Stainbrook, Anne O'Keefe, Erin Stachowiak, Anthony Cortez,

1. Vice President Molly Brauns called the meeting to order at 12:06 pm.
2. Public Speakers: None
3. Library Statistics: Lynn Stainbrook provided the committee with attendance charts for all branches, classes and events counts. Current Stats on collection size, checkouts, and turnovers were provided in a new format and presented to the committee. Discussion followed.
4. Approve Updating Strategic Plan [action]: Director Stainbrook presented the current Strategic Plan to the committee with an extension of the date from 2022-2024 to 2022-2025 Discussion followed. A motion to approve the date extension was made by Paul Logli and Seconded by Dennis Horton. By Voice Vote the motion passed unanimously. A motion to approve the change to the strategic plan was made by Dennis Horton and Seconded by Paul Logli. By voice vote, the motion passed unanimously.
5. Reaffirm Policy 1.5 Public Meetings [action]: Director Stainbrook presented the Public Meetings Policy for reaffirmation. Discussion followed Paul Logli suggested an addition to the policy stating, "Public speakers will present to the Board in the order in which they signed up." A motion to amend the policy was made by Paul Logli and seconded by Dennis Horton. By voice vote, the motion passed unanimously. A motion to accept the amended policy was made by Paul Logli and Seconded by Dennis Horton. By voice vote, the motion passed unanimously.
6. Approve Changes to Policy 1.6 Service Location and Hours [action]: Director Stainbrook introduced the updated policy with the addition of the Digi Library. Discussion followed. A motion to approve the policy was made by Paul Logli and Seconded by Dennis Horton. By voice vote, the motion passed unanimously.
7. Reaffirm Policy 1.8 Freedom of Information [action]: Director Stainbrook introduced the policy with no changes. Discussion followed. A motion to reaffirm was made by Dennis Horton and seconded by Paul Logli. By voice vote the motion passed unanimously.
8. Reaffirm Policy 1.9 Volunteers [action]: Director Stainbrook introduced the policy to the committee with no changes. Discussion followed. A motion to reaffirm the policy was made by Dennis Horton and seconded by Paul Logli. By voice vote the motion passed unanimously.
9. Reaffirm Policy 2.2 Emergency Closings [action]: Director Stainbrook introduced the policy to the committee with no changes. Discussion followed. A motion to reaffirm the policy was made by Dennis Horton and Seconded by Paul Logli. By voice vote, the motion passed.

10. Staffing [discussion]: Director Stainbrook informed the committee of the current vacancies. Discussion followed.
11. Technology [discussion]: Director Stainbrook and IT Director Anthony Cortez informed the committee of ongoing issues with items at the Main Library. Discussion followed.
12. Unfinished Business: Discussion regarding inviting Studio GWA and Scandrolis to attend a Board meeting took place. This meeting will be added to the January Board Agenda. Vice President Brauns asked about the current relationship with RPL and RRstar as it relates to archiving. RPL Security and access to video footage was also discussed.
13. New Business: none

With no further business, the meeting adjourned at 1:19 p.m.

The next regular meeting of this committee will be Tuesday, January 14, 2025, at 12:00 p.m. in the Boardroom, RPL Main Library, 215 N. Wyman St.

Mary Pat Muzzarelli
Recorder