

Rockford Public Library
Financial Planning & Properties Committee
Monday, December 2, 2024, 5:30 pm
Boardroom, RPL Main Branch
215 N. Wyman St

MINUTES

Members present: Henrietta Dotson-Williams, Jamie Getchius, Cesar Sanchez
Members absent: Brad Long
Staff present: Lynn Stainbrook, Anthony Cortez, Erin Stachowiak, Bridget Finn.
Others Present:

Jamie Getchius called the meeting to order at 5:33pm.

Public Speakers: None.

1. Monthly Financial Statements: Anthony Cortez submitted financial statements for the month ending October 31, 2024 and reviewed them with the committee. Discussion followed.
2. Approve 2025 Fee Schedule [action]: Director Stainbrook introduced the proposed fee schedule. All current fees remain the same. Maker Lab Fees were added to the 2025 schedule. A motion to approve the schedule was made by Henrietta Dotson-Williams and seconded by Cesar Sanchez. By a Roll Call Vote, the motion passed unanimously.
3. Approve Changes to Policy 6.4 Reserve Funds [action]: Director Stainbrook presented the current version of policy 6.4 which included direction regarding the Replacement Main Fund. In the new version, that information has been removed as the fund is now defunct. In addition, Attorney Rearden cleaned up some of the language in the policy. A motion to approve the new policy was made by Cesar Sanchez and seconded by Henrietta Dotson-Williams. By Roll Call Vote, the motion passed unanimously.
4. The Standards Checklist for the Per Capita Grant was introduced to the committee for their discussion.
5. Unfinished Business-None
6. New Business-None

With no further business, the meeting was adjourned at 5:40 p.m.

Next Financial Planning & Properties Committee Meeting will be held January 27, 2025, at 5:30 pm in the Boardroom, Rockford Public Library, Main Branch, 215 N. Wyman Street. Rockford, IL 61101

Respectfully,
Mary Pat Muzzarelli, Recorder