

# Memo

**Date:** November 14, 2024

**To:** Policies & Services Committee  
Anne O'Keefe, Tony Cortez, D'awnna Mimms

**From:** Molly Brauns, Chair of Policies & Services Committee, and Executive Director Lynn Stainbrook

**Subject** November 19, 2024 Policies & Services Committee Meeting  
Boardroom, 215 N. Wyman St. Main Library

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## Agenda

*Our Mission:  
The mission of  
the Rockford  
Public Library is  
to educate,  
inform, and  
enrich the people  
in our  
community.*

1. Call to order
2. Public Speakers Forum
3. Library statistics [discussion]  
[See attached materials](#)
4. Approve Updating Strategic Plan [action]  
[See attached Materials](#)
5. Reaffirm Policy 1.5 Public Meetings [action]  
[See attached Materials](#)
6. Approve Changes to Policy 1.6 Service Locations and Hours [action]  
[See attached Materials](#)
7. Reaffirm Policy 1.8 Freedom of Information [action]  
[See attached Materials](#)
8. Reaffirm Policy 1.9 Volunteers [action]  
[See attached Materials](#)
9. Reaffirm Policy 2.2 Emergency Closings [action]  
[See attached Materials](#)
10. Staffing (discussion)
11. Technology (discussion)
12. Unfinished Business
13. New Business
8. Adjournment

Next meeting: Tuesday, January 14, 2025, 12:00 p.m. Boardroom,  
Main Branch, Rockford Public Library, 215 N. Wyman St.

**To confirm your attendance/absence at meeting, contact**  
[MMuzzarelli@rockfordpubliclibrary.org](mailto:MMuzzarelli@rockfordpubliclibrary.org)



