

ROCKFORD PUBLIC LIBRARY BOARD OF TRUSTEES
October 5, 2024
BOARD RETREAT
Meeting Room A & Boardroom, Main Library
215 N. Wyman St.
Meeting Minutes

A quorum being present Board President Paul Logli called the meeting to order at 8:15 am

Members present: Paul Logli, Molly Brauns, Jamie Getchius, Henrietta Dotson- Williams, Colleen O'Brien, Dennis Horton, Colleen O'Brien, Brad Long, Janet Moore

Members Absent: Cesar Sanchez

Staff present: Lynn Stainbrook

Public Speakers: None

President Logli announced a closed session to deal with a personnel issue regarding pay. There was a motion by Jamie Getchius and second by Dennis Horton, which was passed unanimously. At 8:25 am, the Board came out of Closed session.

A motion was made by Brad Long and seconded by Jamie Getchius to approve the Memorandum of Understanding which impacts the pay of the Senior Maintenance Assistant and submit it to the city.

By a unanimous roll call vote the motion passed.

As a Committee of the Whole the Board of Trustees discussed the need for a new Chiller and various other associated mechanicals at the Montague Branch. These items were previously approved in the Capital Improvements Plan. Bids were procured through the State purchasing site.

By Unanimous Roll Call Vote, the expenditure was approved.

New Business: Open Session

- a. **Review of the Financial Outlook:** Director Stainbrook provided the Trustees with information regarding a 3-year financial outlook and staffing levels, both historically and current. An increase in the property tax levy for the library will be needed to address a forecasted budget shortfall. A discussion followed.

Trustee Colleen O'brien exited the meeting at 9am to address a prior commitment. A quorum remained.

- b. **Review of Capital Improvements and Technology Plans:** Director Stainbrook provided the Trustees with a list of items that need to be repaired, installed, or corrected at the New Main Library. Some of these items can be addressed in a timelier manner if outsourced to independent contractors.

A review of the Capital Improvement (Facilities) and Technology Plans for RPL then took place. Many items in 2024 have been taken care of and some will need to be deferred

until 2025. Director Stainbrook encouraged the Board to continue with an outside engineer to create a new plan in 2027.

The updated Technology Plan is being created, but IT is currently focusing on the tech need for the New Main. Director Stainbrook will provide the Board with a Technology Plan before the end of the year.

At 10:05 the Board took a short Break. At 10:18 they reconvened.

c. Review of Strategic Plan: Director Stainbrook provided the Trustees with copies of the Strategic Plan and Strategic Goals.

Director Stainbrook asked the Board if they want to get together in 2025 and continue with the current strategic plan or wait until a new director is in place to create their own plan with the Board. Discussion followed, but a consensus seemed to be to keep working the current plan and allow a new director some time before a new plan was created.

1. Closed Session under 5ILCS 120/3(c)(3). The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.
2. Closed session under 5 ILCS 120/2(c)(2). Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning the salary schedules for one or more classes of employees.

President Logli called for a motion to go into Closed Session under Section 5ILCS 120/(c)(3). A motion was made by Dennis Horton and Seconded by Jamie Getchius. By a unanimous Roll Call vote the motion passed.

President Logli asked for a motion to come out of closed session. A motion was made by Jamie Getchius and seconded by Dennis Horton. By a unanimous voice vote the motion passed.

No Action was taken in closed session.

President Logli called for a motion to adjourn. A motion was made by Dennis Horton and seconded by Jamie Getchius. The meeting adjourned at 11:26 am.

Respectfully,
Mary Pat Muzzarelli