

Rockford Public Library
Financial Planning & Properties Committee
Monday, August 26, 2024, 5:30 pm
Boardroom, RPL Main Branch
215 N. Wyman St

MINUTES

Members present: Henrietta Dotson-Williams, Jamie Getchius, Brad Long, Molly Brauns

Members absent: Cesar Sanchez

Staff present: Lynn Stainbrook, Anthony Cortez, Anne O'Keefe, Erin Stachowiak

Others Present:

Jamie Getchius called the meeting to order at 5:30pm.

Public Speakers: None.

1. Monthly Financial Statements: Anthony Cortez submitted financial statements for the month ending July 2024 and reviewed them with the committee. Discussion followed. In addition, he presented the committee with an update regarding the salaries, benefits and insurance that have occurred with the new labor contract and additional positions. Discussion followed.
2. Approve Vehicle Donation Agreement from SiFi for Digi Library [action]: Lynn Stainbrook introduced the vehicle donation agreement. Discussion followed. A motion to approve the proposal was made by Brad Long and Seconded Henrietta Dotson-Williams. By a Roll Call Vote, the motion passed unanimously.
3. Approve Expenditure for East Branch AMH Refresh [action]: Anthony Cortez introduced a memo to the committee asking for approval replacement AMH at East Branch in the amount of \$93,829. The contract for the existing AMH has expired and no service contract is available. A motion to approve the expenditure was made by Henrietta Dotson-Williams and Seconded by Brad Long. By a Roll Call Vote, the motion passed unanimously.
4. Affirm Change Orders #233,235,254,258-259,263-269 [action]: Lynn Stainbrook introduced the change orders to the committee. Discussion followed. A motion to affirm the change orders was made by Henrietta Dotson-Williams and Seconded by Brad Long. By a Roll Call Vote, the motion passed unanimously.
5. Approve Purchase of Land for Mobile Vehicle Storage [action]: Director Stainbrook informed the committee that the space RPL was renting from to store the Mobile Library has been sold. The new owners do not want to rent the space. and the Mobile is currently being parked outside the RPL Main Branch. Discussion followed. At 5:56 pm Brad Long made a motion to go into Closed Session, seconded by Henrietta Dotson Williams, to Discuss 5ILCS 120/2(c)(11) purchase or lease of real property.
6. At 6:02 pm a motion to come out of closed session was made by Brad Long and Seconded by Henrietta Dotson Williams. No Action was taken in closed session.
7. New Business: None

With no further business, the meeting was adjourned at 6:03 p.m.

Next Financial Planning & Properties Committee Meeting will be held September 23, 2024, at 5:30 pm in the Boardroom, Rockford Public Library, Main Branch, 215 N. Wyman Street. Rockford, IL 61101

Respectfully,
Mary Pat Muzzarelli, Recorder