

# **ROCKFORD PUBLIC LIBRARY BOARD OF TRUSTEES**

**August 26, 2024**

**Boardroom, Main Library**

**215 N. Wyman St.**

**Meeting Minutes**

A quorum being present Board President Paul Logli called the meeting to order at 6:06 p.m.

Members present: Paul Logli, Molly Brauns, Jamie Getchius, Henrietta Dotson- Williams, Colleen O'Brien, Brad Long, Janet Moore (via Web-Ex)

Members Absent: Dennis Horton, Cesar Sanchez

Others present: Board Attorney John Rearden

Staff present: Lynn Stainbrook, Anthony Cortez, Anne O'Keefe, Erin Stachowiak,

**Public Speakers:** None

## **Minutes**

Minutes of the previous meetings were presented to the Board. Hearing no objection the Minutes were approved.

## **Financial Report**

**Monthly Financial Statements:** Monthly Financial Statements: Anthony Cortez submitted financial statements for the month ending July 2024 and reviewed them with the Trustees. In addition, he presented the committee with an update regarding the increase in salaries, benefits and insurance that have occurred with the new labor contract and additional positions. Discussion followed. The Financial Statements were accepted subject to final audit.

## **Officers Reports**

Board President Paul Logli – None

Vice President Molly Brauns -None

Secretary Treasurer Jamie Getchius – Secretary Getchius reported his intention to reach out to Carrie Ecklund regarding the city budget timeline and a series of engagements with the council members to discuss a proposed increase in the tax levy for RPL.

## **Committees**

### **Financial Planning and Properties Committee**

- a. Approve Vehicle Donation Agreement from Sifi for Digi Library [action]: Secretary Getchius introduced a donation agreement between RPL and SiFi for the Digi Library. Discussion followed. By a unanimous Roll Call Vote, the agreement was approved by the Board.
- b. Approve Expenditure for East Branch AMH Refresh[action]: Secretary Getchius placed the request for an expenditure of \$93,829 to purchase new AMH at East. Discussion followed. By a Roll Call Vote, the Board approved the agreement.
- c. Affirm Change Orders #233,235,254,258-259,261,263-269 [action]: Secretary Getchius presented Change orders to the Trustees. Discussion followed. The Change Orders were placed up for affirmation. By a unanimous Roll Call Vote, the change orders were affirmed by the Board.

- d. Approve Purchase of Land for Mobil Library Vehicle Storage [action]: Secretary Getchius informed the Board that in closed session at the Financial Planning and Properties Committee it was concluded that RPL needs to seek out property for storage of the Mobil Library, Digi Library and potentially one more vehicle, and wanted to make the committee and Board aware RPL Staff will be searching for potential spaces. No Action was taken.

### **Policies & Services**

No Action Items were presented but Vice President Brauns did report on 2 additional agenda items recently added to Policies and Services: Staffing and Technology.

Staffing: HR is currently trying to fill 19 open positions. RPL received over 400 applications for the position of Librarian Assistant alone.

Technology: A lengthy and detailed spreadsheet was created by the RPL IT Department indicating all the items still not functioning regarding installed technology at New Main. This spreadsheet was shared with the Contractor and subs.

### **Staff Reports**

President Logli asked for the number of Library cards issued at Main in July. Director Stainbrook indicated the number was around 2000.

Henrietta Dotson-Williams asked for an update on the event space and parking garage. Mary Pat Muzzarelli reported that 2 events took place in August. Despite issues with IT items not functioning correctly the events were successful. The Board then discussed the ongoing technology and construction issues and the impact on the public.

A motion to bring the construction manager and the architect to the next RPL Board Meeting with update on the progress of technology and other items was made by Brad Long and seconded by Molly Brauns. By unanimous voice vote the motion passed

### **Unfinished Business-None. New Business-None**

President Logli adjourned the meeting at 7:10 pm.

The next regular meeting of the Board of Trustees is scheduled for Monday, September 23 2024, at 6 p.m. in the Boardroom, Rockford Public Library Main Branch

Mary Pat Muzzarelli  
Recorder