

Rockford Public Library  
Financial Planning & Properties Committee  
Monday, June 3, 2024, 5:30 pm  
Large Multipurpose Room, RPL Nordlof Center  
118 N. Main St.

**MINUTES**

Members present: Jamie Getchius, Henrietta Dotson-Williams, Cesar Sanchez, Paul Logli,

Members absent: Brad Long

Trustees present: Molly Brauns

Staff present: Lynn Stainbrook, Anthony Cortez, Anne O'Keefe, Erin Stachowiak, Noel Devine

Jamie Getchius called the meeting to order at 5:30pm.

Public Speakers: none.

1. Monthly Financial Statements: Anthony Cortez submitted financial statements for the month ending April 30, 2024, and reviewed them with the committee. Discussion followed.
2. Affirm Change Orders #234,237,239&240 [action]: Paul Logli introduced the change orders to the committee. Discussion followed. A motion to affirm the change orders was made by Henrietta Dotson-Williams and Seconded by Cesar Sanchez. By a Roll Call Vote, the motion passed unanimously.
3. Approve Proposed Bargaining Unit Contract [action]: Jamie Getchius asked for a motion to move the contract discussion to the full Board of Trustees. A motion to approve was made by Cesar Sanchez and Seconded by Henrietta Dotson-Williams. By Roll Call Vote, the motion passed unanimously.
4. Approve Bid for Building Cleanings [action]: Anthony Cortez introduced a memo to the committee calling for the approval of Peterson Cleaning, A Kleen-tech Company to provide cleaning services for a three-year term, renewable for two one-year terms. Discussion followed. A motion to approve awarding the cleaning contract to Peterson Cleaning was made by Henrietta Dotson-Williams and Seconded by Cesar Sanchez. By a Roll Call Vote, the motion passed unanimously.
5. Approve Bid for Security-Replacement Main [action]: Anthony Cortez and Noel Devine addressed the Board regarding awarding the RFP for Security at Replacement Main. Historically, RPL has utilized Stewart Security, but negative issues have arisen through the life of the contract that will temporarily improve and then revert. Given this history, Anthony Cortez and Noel Devine recommend to the committee that PalAmerican be awarded the RFP, despite their higher bid. Discussion followed. A motion to approve PalAmerican was made by Cesar Sanchez and Seconded by Henrietta Dotson-Williams. By a Roll Call Vote, the motion passed unanimously.
6. Unfinished Business: None
7. New Business: none

With no further business, the meeting was adjourned at 5:50p.m.

Next Financial Planning & Properties Committee Meeting will be held June24, 2024, at 5:30 pm in the Connie Lane Room of the Montague Branch Library.

Respectfully,  
Mary Pat Muzzarelli, Recorder