Rockford Public Library
Financial Planning & Properties Committee
Monday, April 22, 2024, 5:30 pm
Large Multipurpose Room, RPL Nordlof Center
118 N. Main St.

MINUTES

Members present: Jamie Getchius, Henrietta Dotson-Williams, Brad Long, Molly Brauns
Members absent: Cesar Sanchez
Trustees present: Molly Brauns
Staff present: Lynn Stainbrook, Anthony Cortez, Bridget Finn, Erin Stachowiak

Jamie Getchius called the meeting to order at 5:33pm.

Public Speakers: none.

1. Monthly Financial Statements: Anthony Cortez submitted financial statements for the month ending March 31, 2024, and reviewed them with the committee. Discussion followed.

2. Affirm Change Orders #229-232 [action]: Lynn Stainbrook introduced the change orders to the committee. Discussion followed. A motion to affirm the change orders was made by Brad Long and Seconded by Henrietta Dotson-Williams. By a Roll Call Vote, the motion passed unanimously.

3. Approve Non-Resident Library Card Fee [action]: Lynn Stainbrook introduced a memo to the committee regarding an increase in the Non-Resident Library Card Fee. Discussion followed. A motion to approve the fee was made by Brad Long and Seconded by Henrietta Dotson-Williams. By Roll Call Vote, the motion passed unanimously.

4. Approve Funds for RFID [action]: Lynn Stainbrook and Anthony Cortez introduced a memo to the committee calling for the approval of funding from Reserves for a Kiosk to be placed on the 3rd floor of Replacement Main and an Automatic Material Handler (AMH) for East Branch. Discussion followed. A motion to approve the funds for RFID was made by Brad Long and Seconded by Henrietta Dotson-Williams. By a Roll Call Vote, the motion passed unanimously.

5. Unfinished Business: None

6. New Business: none

With no further business, the meeting was adjourned at 5:45 p.m.

Next Financial Planning & Properties Committee Meeting will be held June 3, 2024, at 5:30 pm in the Large Multipurpose Room of the RPL Nordlof Center.

Respectfully,
Mary Pat Muzzarelli, Recorder