

Rockford Public Library  
Financial Planning & Properties Committee  
Monday, March 25, 2024, 5:30 pm  
Large Multipurpose Room, RPL Nordlof Center  
118 N. Main St.

**MINUTES**

Members present: Jamie Getchius, Henrietta Dotson-Williams, Brad Long, Cesar Sanchez, Molly Brauns

Members Absent:

Staff present: Anthony Cortez, Anne O'Keefe, Mary Pat Muzzarelli

Jamie Getchius called the meeting to order at 5:30pm.

Public Speakers: none.

1. Monthly Financial Statements: Anthony Cortez submitted financial statements for the month ending February 29, 2024, and reviewed them with the Trustees. Discussion followed.
2. Affirm Change Orders #205, 221-228 [action]: Jamie Getchius introduced the change orders to the committee. Henrietta Dotson-Williams called for clarification on two: #221&222. A motion to affirm the change orders with more explanation from the full board was made by Brad Long and Seconded by Cesar Sanchez. By a Roll Call Vote, the motion passed unanimously.
3. Approve Tenant Rental at RPL Nordlof Center [action]: There was no tenant rental agreement to present to the committee. Mary Pat Muzzarelli, Manager RPL Nordlof Center, discussed an opportunity RPL may have to lease out one of two underutilized spaces to a local photographer. Discussion followed. No action was taken.
4. Approve Rental Rates for Replacement Main Meeting/Event Space [action]: Proposed rental rates and a suggestion to contract an exclusive caterer for the first year of operation at the Replacement Main were presented to the committee. Discussion followed. A motion to approve the rates and exclusive caterer was made by Brad Long and Seconded by Henrietta Dotson-Williams. By a Roll Call Vote, the motion passed unanimously.
5. Unfinished Business: None
6. New Business: none

With no further business, the meeting was adjourned at 5:49 p.m.

Next Financial Planning & Properties Committee Meeting will be held April 22, 2024, at 5:30 pm in the Large Multipurpose Room of the RPL Nordlof Center.

Respectfully,  
Mary Pat Muzzarelli, Recorder