

ROCKFORD PUBLIC LIBRARY BOARD OF TRUSTEES
February 26, 2024
RPL Nordlof Center, 118 N. Main St.
Large Multipurpose Room
Meeting Minutes

A quorum being present Board President Paul Logli called the meeting to order at 6:09 p.m.

Members present: Paul Logli, Molly Brauns, Colleen O'Brien, Janet Moore (Via Webex), Brad Long, Dennis Horton, Cesar Sanchez

Members Absent: Jamie Getchius and Henrietta Dotson Williams

Others present: Board Attorney John Rearden

Staff present: Lynn Stainbrook, Anthony Cortez, Erin Stachowiak, Anne O'Keefe

Public Speakers: None

Minutes

Minutes of the previous meetings were presented to the Board. Hearing no questions or corrections to the minutes, President Logli approved the minutes.

Financial Report

1. **Monthly Financial Statements:** Monthly Financial Statements: Anthony Cortez submitted financial statements for the month ending January 31, 2024, and reviewed them with the Trustees. Discussion followed. The Financial Statements were accepted subject to final audit.

Officers Reports

Board President Paul Logli – President Logli reminded the Board to consider a contribution to the Capital Campaign for the Board Room and Balcony as the board has previously approved a \$30K donation for the space. A contribution in any amount will show 100% participation from the Trustees. He will ask Director of Development Brook Loomis to follow up with the Board.

Vice President Molly Brauns applauded Librarian Juwaun Walters, Local History, and the articles created for the Rockford Register Star in celebration of Black History Month.

Secretary Treasurer Jamie Getchius – Not Present-No Report

Committees

Financial Planning and Properties Committee

- a. Affirm Change Orders #193, 195-196, 200-204, 206-220 [action]: President Paul Logli and Director Lynn Stainbrook discussed each change order and the additional costs or credits associated with them. Discussion followed. The Changes orders were placed up for affirmation. A Roll Call vote was taken: Paul Logli-Yes, Brad Long- Yes, Molly Brauns- Yes, Dennis Horton-Yes, Janet Moore-Yes, Cesar Sanchez-Yes, Colleen O'Brien-Yes. The item passed unanimously.

- b. Approve demo of 227 N. Wyman with expected cost of \$750,000. [action]: Director Stainbrook acknowledged that the item before the committee should include wording that asks for approval to seek bids for the demolition of 227 N. Wyman. Director Stainbrook has gone to the city to ask for funding for the demolition to no avail. She asked the committee to approve moving forward with the bid process. Discussion followed. President Logli called for a Voice Vote and the motion passed unanimously.

B. Policies And Services Committee

- a. Approve Policy 4.6 Gifts and Deed of Gifts Form [action]: Vice President Molly Brauns and Director Stainbrook introduced the new policy to the Board. Board Attorney John Rearden approved the policy. Discussion followed. A motion to approve the policy was made by Molly Brauns and seconded by Brad Long. By voice vote the motion passed unanimously.
- b. Approve Revisions to Policy 4.1 Collection Development [action]: This policy has been tweaked and is before the Board again for approval. Board Attorney John Rearden approved the changes. Discussion followed. Janet Moore pointed out grammatical errors that need to be corrected. Director Stainbrook will make those corrections. A motion to approve the revisions was made by Dennis Horton and seconded by Cesar Sanchez. By voice vote the motion passed unanimously.
- c. Approve Policy 4.1.1 Local History Collection [action]: Vice President Molly Brauns introduced the new Local History Collection policy to the Board. Director Stainbrook indicated that this policy clarifies what donations and gifts RPL will accept as they relate to Local History. Board Attorney John Rearden reviewed the policy. A motion to approve the policy was made by Molly Brauns and seconded by Brad Long. By voice vote the motion passed unanimously.

Staff Reports

Director Stainbrook informed the Board of the latest Hard Hat Tour, held on February 24, for potential Donors at Replacement Main. She also reported that marketing for the Replacement Main continues to keep RPL in the news.

Paul Logli indicated that the staff report submitted by Human Resources is a bit confusing. Vice President Brauns agreed with President Logli. A new format for reporting has been requested. President Logli also requested a statistical report including the percentage of checkouts-printed materials vs. digital materials. Director Stainbrook will provide the report.

Unfinished Business

None

New Business

Vice President Molly Brauns asked for an update regarding the current labor negotiations. She also asked for additional information regarding volunteers at RPL and a Wellness Program as they relate to the staff. Discussion followed.

A motion to adjourn the meeting was made by Brad Long and seconded by Cesar Sanchez. President Logli adjourned at 6:48 p.m.

The next regular meeting of the Board of Trustees is scheduled for Monday, March 25, 2024, at 6 p.m. in the Large Multipurpose Room of the RPL Nordlof Center, 118 North Main Street [use south entrance].

Mary Pat Muzzarelli
Recorder