

Rockford Public Library
Policies & Services Committee
Tuesday, January 9, 2024
Large Multipurpose Room RPL Nordlof Center

MINUTES

Committee Members Present: Molly Brauns, Janet Moore (via WebEx)

Committee Members Absent: Dennis Horton, Colleen O'Brien

Staff Present: Lynn Stainbrook, Anne O'Keefe, Brook Loomis, Erin Stachowiak (via WebEx)

1. Molly Brauns called the meeting to order at 12:06 pm. No quorum was present.
2. Public Speakers: None.
3. Library Statistics: Door Counts and Classes and Event Statistics were shared with the attendees. Discussion followed regarding how to measure the success of RPL classes and events.
4. Illinois Paid Leave for All Workers Act-Employee Handbook procedural change. Director Stainbrook introduced the new employment act to the committee. The State of IL requires all employers to provide 40 hours of paid leave per year to full-time employees and 20 hours of paid leave per year to part-time employees. This time is not in addition to the benefits RPL employees already receive and does not go into effect until April 1, 2024. It requires the employee and employer to designate 40 hours of leave time as PLAWA time, so employee training will be needed to indicate PLAWA on the drop down menu for staff time and attendance. The employee handbook was updated to include this information. Discussion followed.
5. Director of Development, Brook Loomis, discussed the Hard Hat Tour that took place on January 6, 2024. Trustees Logli and Moore invited potential donors to tour the replacement main and learn about all the new main library will have to offer. Other Trustees will be asked in the coming months to provide lists of potential donors interested in touring. Discussion followed.
6. Unfinished Business: Discussion continued regarding Hard Hat Tours, New Main technology offerings/opening day collection and Leon Smith's excellent report after visiting the ALA conference in Chicago.
7. Unfinished Business: none

With no further business, the meeting adjourned at 12:56 p.m.

The next regular meeting of this committee will be Tuesday, February 13, 2023, at 12:00 p.m. in the Large Multipurpose Room, RPL Nordlof Center, 118 N. Main St.

Mary Pat Muzzarelli
Recorder