

Rockford Public Library  
Financial Planning & Properties Committee  
Monday, January 22, 2024, 5:30 pm  
Large Multipurpose Room, RPL Nordlof Center  
118 N. Main St.

**MINUTES**

Members present: Henrietta Dotson-Williams, Brad Long, Paul Logli

Members Absent: Jamie Getchius, Cesar Sanchez

Staff present: Lynn Stainbrook, Anthony Cortez, Erin Stachowiak, Anne O'Keefe

Paul Logli called the meeting to order at 5:31pm.

Public Speakers: none.

1. Monthly Financial Statements: Anthony Cortez submitted financial statements for the month ending December 31, 2023, and reviewed them with the Trustees. Discussion followed.
2. Approve Purchase Contract for the Sale of Hart Interim Library to the City of Rockford [action]: Lynn Stainbrook introduced the sales contract to the committee with the caveat that it has not been approved by RPL Attorney Sherry Harlan or City Attorney Nick Meyer. The City is purchasing the building for the full asking price of \$795,000. RPL, per the contract with ComEd, will receive \$325,000 from the sale. A motion to approve the sales contract after review by RPL and City Attorneys was made by Brad Long and seconded by Henrietta Dotson-Williams. A Roll Call vote was taken: Paul Logli-Yes, Brad Long- Yes, Henrietta Dotson-Williams-yes. The motion passed unanimously.
3. Affirm Change Orders #186, 188-192, 194, 197-199, 201[action]: Director Stainbrook and Paul Logli discussed each change order and the additional costs or credits associated with each. Discussion followed. A motion to affirm the change orders was made by Brad Long and Seconded by Henrietta Dotson-Williams. A Roll Call vote was taken: Paul Logli-Yes, Brad Long- Yes, Henrietta Dotson-Williams-yes. The motion passed unanimously.
4. GMP Contract with Scandroli for Replacement Main [action]: Director Stainbrook and Paul Logli discussed the GMP agreement between RPL and Scandroli construction required by ComED. The final all in price submitted by Joe Scandroli and reviewed by Attorney Reardon is \$46,361,888.21. Discussion followed. A motion to approve the contract was made by Brad Long and seconded by Henrietta Dotson-Williams. By Voice vote the motion passed unanimously.
5. Construction and Architect/Engineering Requests for Additional Funds for Replacement Main [action]: Paul Logli introduced the requests to the committee explaining that the Replacement Main Project has lasted longer than originally planned. With the extra time both Construction costs and Architectural/Engineering costs continued to accrue. The amount requested is less than the actual cost to each entity per the documents provided. Discussion followed. A motion to affirm the change orders was made by Brad Long and Seconded by Henrietta Dotson-Williams. A Roll Call vote was taken: Paul Logli-Yes, Brad Long- Yes, Henrietta Dotson-Williams-yes. The motion passed unanimously.
6. Approve Per Capita Grant Application [action]: Lynn Stainbrook stated the grant application is done on a yearly basis and the amount received by RPL is based on the population

served. Katelyn Coombes, Assistant Manager of Collection Management submits the grant application on behalf of RPL. Discussion Followed. A motion to approve the contract was made by Brad Long and seconded by Henrietta Dotson-Williams. By Voice vote the motion passed unanimously.

7. Approve WREX Donor Agreement and Camera Contract [action]: Lynn Stainbrook explained the Camera Contract is to provide connection, power, and data to WREX in order for them to place a camera on the roof of the Replacement Main Library. Attorney John Reardon approved the contract. In addition, WREX has agreed to donate \$10K to RPL over 5 years with in-trade airtime as well. Discussion followed. A motion to approve the contract was made by Brad Long and seconded by Henrietta Dotson-Williams. By Voice vote the motion passed unanimously.
8. Unfinished Business: None
9. New Business: none

With no further business, the meeting was adjourned at 6:02 p.m.

Next Finance and Planning Committee Meeting will be held February 26, 2024, at 5:30 pm in the Large Multipurpose Room of the RPL Nordlof Center.

Respectfully,  
Mary Pat Muzzarelli, Recorder