

ROCKFORD PUBLIC LIBRARY BOARD OF TRUSTEES

December 4, 2023

RPL Nordlof Center, 118 N. Main St.

Large Multipurpose Room

Meeting Minutes

A quorum being present Board President Paul Logli called the meeting to order at 6:00 p.m.

Members present: Jamie Getchius, Paul Logli, Henrietta Dotson-Williams, Colleen O'Brien, Cesar Sanchez

Members Absent: Janet Moore, Brad Long, Molly Brauns, Dennis Horton

Others present: Board Attorney John Reardon

Staff present: Lynn Stainbrook, Anthony Cortez, Erin Stachowiak,

Colby Mumper, Jawaun Williams, Amber Kresol and Marie Barcelona

Public Speakers: None

Financial Report

1. **Monthly Financial Statements:** Anthony Cortez submitted financial statements for the month ending October 31, 2023, and reviewed them with the Trustees. Discussion followed. The Financial Statements were accepted subject to audit.

Minutes

Minutes of the previous meetings were presented to the Board. Hearing no questions or corrections to the minutes, President Logli approved the minutes.

A.

Officers Reports

Board President Paul Logli – No report

Vice President Molly Brauns No Report

Secretary Treasurer Jamie Getchius – No report

B.

Committees

Financial Planning and Properties Committee

- a. Affirm Change Order #108,176-185,187, Furniture 01: Secretary Getchius introduced the change orders to the Board. President Logli described some items in detail. Discussion followed. A Roll Call vote was taken: Dotson-Williams-yes, Getchius-yes, O'Brien-yes, Sanchez-yes, Logli-yes. Motion to affirm change orders passed.
- b. GMP Contract with Scandrolis for Replacement Main: Secretary Getchius informed the Board that the contract was not submitted by Scandrolis-no action was taken.
- c. ComEd contract revision for Replacement Main: Jamie Getchius introduced the item to the Board. President Logli asked that the item be brought before the Board, so all are aware of the full and complete resolution of any claims against ComEd. A Roll Call vote was taken: Henrietta Dotson-Williams-yes, Jamie Getchius-yes, Colleen O'Brien-yes, Cesar Sanchez-yes, Paul Logli-yes. The item passed.
- d. IDOT agreement for Jefferson & Church and Jefferson & Wyman highway changes: Secretary Getchius introduced the agreement to the Board. Discussion

followed. The item was placed up for passage. A roll call vote was taken: Henrietta Dotson-Williams-yes, Jamie Getchius-yes, Colleen O'Brien-yes, Cesar Sanchez-yes, Paul Logli-yes. The item passed unanimously.

- e. Construction and Architect/Engineering Requests for Additional Funds for Replacement Main: Secretary Getchius explained that the item was passed in committee to have it discussed at full board and not necessarily an endorsement of the request. President Logli explained the requests for reimbursements to cover the additional expenses incurred. Discussion followed. Jamie Getchius asked the Board to lay this request over for a month, until the subject of the GMP is addressed. President Logli agreed that a discussion should also take place with the Architects/Engineers in addition to Scandoli. Discussion followed. The chair elected to lay the item over until January 22, 2024.
- f. Property Tax Rebate Program COR: Secretary Getchius placed the item up for passage. Discussion followed. A roll call vote was taken: Henrietta Dotson-Williams-yes, Jamie Getchius-yes, Colleen O'Brien-yes, Cesar Sanchez-yes, Paul Logli-yes. The item passed unanimously.
- g. Approve Audio Visual Package for Replacement Main: Secretary Getchius introduced a memo to the Board regarding an interactive video screen in the Replacement Main Library. President Logli asked for clarification regarding the use of the proposed package. Discussion followed. The item was placed up for passage. A roll call vote was taken: Henrietta Dotson-Williams-yes, Jamie Getchius-yes, Colleen O'Brien-yes, Cesar Sanchez-yes, Paul Logli-yes. The item passed unanimously.

2. Policies And Services Committee

- a. Approve Amended Smoke Free Campus Policy 5.6.1: President Logli explained the amended copy. Discussion followed. By unanimous Voice Vote the item passed
- b. Approve Amended Collection Development-Gifts to the Library Policy 4.1 President Logli explained the need for the amended Policy as it pertains to permanent gifts to the library outside of the normal collection. Discussion followed. By unanimous voice vote the item passed.
- c. Approve Exhibits Policy 5.3: President Logli explained the modifications to the policy. Discussion followed. By unanimous voice vote the item passed.
- d. Approve proposed Holidays and Closings 2024: President Logli introduced the proposed schedule to the Board. Discussion followed. By unanimous voice vote the item was approved.
- e. Modify Credit Card Use Policy 6.3: President Logli explained the need for increased credit card limit for the senior maintenance associate. Discussion followed. By unanimous voice vote the item was approved.

Staff Reports

Director Stainbrook spoke about current events taking place at RPL Nordlof Center and encouraged the Board to read the Staff Reports.

Unfinished Business

None

New Business

None

A motion to adjourn the meeting was made by Brad Long and seconded Janet Moore. By unanimous voice vote, the meeting adjourned at 6:30 pm.

The next regular meeting of the Board of Trustees is scheduled for Monday, January 22, 2024, at 6 p.m. in the Large Multipurpose Room of the RPL Nordlof Center, 118 North Main Street [use south entrance].

Mary Pat Muzzarelli
Recorder