

LOAN OF LIBRARY MATERIALS

Rockford Public Library shall provide access to library materials for the greatest possible number of borrowers by establishing reasonable limits on the number of materials borrowed and the duration of loans, by enforcing such limits by means of penalties, and by using appropriate means to secure the return in usable condition of borrowed materials or payment of costs for replacement, including costs for handling and processing. The Executive Director shall establish a schedule of loan periods, which shall from time to time be reviewed and considered for revisions. The Library shall allow loans to be renewed for up to two additional loan periods (or a maximum of three loan periods) except for items reserved for use by the Library or another person and except for materials belonging to other agencies, which govern the use of such materials.

BORROWING PRIVILEGES

The Library shall loan materials to people who have a current library card issued by Rockford Public Library or another library with which Rockford has a reciprocal borrowing agreement* and who do not owe library fines or have overdue materials. The Library may loan materials to visitors to the Rockford area provided that they present valid identification and leave a security deposit of an amount equal to the replacement fees on the borrowed items plus a service fee, which shall be kept by the Library.

*Reciprocal Borrowing is defined in Illinois Rules and Regulations for Library Systems and State Aid, Section 3030.10, 23 Ill.Admin.Code §3030.10.