

**THE ROCKFORD PUBLIC LIBRARY BOARD OF TRUSTEES  
NOVEMBER 28, 2011  
MINUTES REGULAR MEETING**

A quorum being present, President Paul A. Logli called the meeting to order at 5:35 p.m.

Members present: Ovester Armstrong, Lisa A. Frost, Edward J. Geeser, Jeffrey M. Glass, Paul A. Logli, Bradley M. Long, Daniel T. Ross, Donald B. Thayer

Others present: Attorney John Rearden, Frank Novak, Donnie Bergquist, Renee Jensen, Rose Peterson, Dawna Williams

Members absent: John A. Brien

**Minutes of Previous Meeting**

1. Ed Geeser moved and Brad Long seconded to approve the minutes of the October 24, 2011 meeting. **Motion passed unanimously.**

**Financial Report ~ Frank Novak**

2. In Karen Mohr Powers' absence, Frank Novak directed members' attention to the financial reports included in the packets. He noted that the rates for insurance premiums had increased 10.82% from this year based on the library's utilization rate; this is lower than the 30% originally budgeted.

**Executive Committee ~ Paul Logli**

3. The committee had no recommendations to bring to the board.

**Financial Planning & Properties Committee ~ Ed Geeser**

4. Jeff Glass joined the meeting.
5. The committee brought to the floor a recommendation that the board approve the purchase of three (3) Dell PowerEdge R510, Part Number 224-8666 for \$5,360.51 and one (1) Dell PowerEdge R510, Part Number 224-8666 for \$3,626.99 for a total purchase price of \$19,626.99 for a total purchase price of \$19,708.41. **Roll call vote was taken. Ayes: Frost, Geeser, Glass, Logli, Long, Thayer. Nays: none. Motion passed unanimously.**
6. The committee also discussed health insurance rates (see attachment included in packet) and an iFiber project (see attachment included in packet).

**Program Planning & Service Policy Committee ~ Lisa Frost**

7. The committee brought to the floor a recommendation that the board approve closing all libraries at 5 p.m. on Friday, December 2, 2011 for the annual staff holiday party, as it has done in past years. **Motion passed unanimously.**
8. The committee brought to the floor a recommendation that the board approve the proposed 2012 schedule of holidays and closings as presented. **Motion passed unanimously.**
9. The committee brought to the floor a recommendation that the board approve revised Policy 3.11 Inter/Intra Library Loan as presented. **Motion passed unanimously.**

10. The committee brought to the floor a recommendation that the board approve revised Policy 4.7 Library Programs as presented. **Motion passed unanimously.**

**Executive Director ~ Frank Novak**

11. Ovester Armstrong and Dan Ross joined the meeting.
12. Novak has provided a document which the trustees requested, and this will be discussed in closed session.
13. Rose Peterson directed trustees' attention to the Kindle Fires and user packets which were distributed to each trustee for use during their term on the library board. She walked them through a PowerPoint presented on setting up and using the devices, and made herself available at the end of the closed session for questions and assistance.

**Community Relations/Friends of RPL ~ Emily Hartzog**

14. Hartzog was not in attendance.

**Development/Foundation ~ Renee Jensen/Janet Moore**

15. Renee Jensen received notice that the DCEO grant for the Montague project had finally been approved, which should be the final step prior to issuance of the check. This project has been 2½ years in process.
16. The annual appeal letter for the Foundation has been mailed. The Foundation Board approved funds for eReaders, learning computers, and Summer Reading Club. Their next meeting is March 13, 2012.

**Unfinished Business**

17. There was no unfinished business to come before the board.

**New Business**

18. Congratulations were given to Ovester Armstrong for becoming Executive Director of Booker Washington Center, and to Paul Logli for being a finalist for the Excalibur award.
19. Dan Ross moved and Ovester Armstrong seconded to go into closed session under 5 ILCS 120/2(c)(5) Purchase or Lease of Real Property for the Use of the Public Body. **Roll call vote was taken. Ayes: Armstrong, Frost, Geeser, Glass, Logli, Long, Ross, Thayer. Nays: none. Motion passed unanimously.**

Members went into closed session at 6:25 p.m. and returned to open session at 8:47 p.m.

20. With no further business to come before the Board, the meeting adjourned at 8:48 p.m.
21. The next regular meeting of the Board of Trustees is scheduled for Monday, January 23, 2012, 5:30 p.m. at the Friends of RPL Community Room, East Branch Library.

Kathleen Hughes  
Recorder